

# TOWN OF PRESQUE ISLE

## Broadband Committee

### Minutes

September 12, 2022, 7:00pm, Zoom Meeting

Members Present: Dave Bogan, Paul Specht, Nick Williams, Chris Wolter, Gary Owens, Eric Benn. Absent with Notice: Gary Plouff. Absent: Philip Schaffner. Also Present: Cathy Logan Weber,

Co-Chairmen Paul Specht called the meeting to order at 7: 02pm.

Item 1). A motion was made by Dave Bogan and seconded by Nick Williams to approve the minutes of the August 8, 2022 meeting of the Broadband Committee. Motion carried.

Item 2). Gary Owens gave the Committee his educated take on the key components, approaches and timeline estimates of the Charter Implementation project going forward. He then answered several questions from the Committee to help clarify the Town and Committee tasks and responsibilities during the implementation project. Gary also spoke to Charter's pre-engineering efforts currently taking place throughout the town.

Item 3). Dave Bogan talked briefly and efforts to date and going forward to get the Committee informational website up and running with the primary purpose of keeping Town property owners informed of project progress general down to when their specific property will be near to next in line to have access to Spectrum's broadband offerings.

Item 4). Gary Owens suggested to the group that communications with both Charter and all Town stakeholders will be the most important task for the Committee throughout the project from start to finish. To the end the Committee named Gary Owens as Charter's Project Point of Contact and Dave Bogan as Charter's Communications Point of Contact. Gary and Dave will do these roles as representatives of the Presque Isle Broadband Committee. Both Gary and Dave will also serve as the Committee's representatives on a County driven Town stakeholder group that will be in communication with Charter and strategize how best the Towns and County can work together and with Charter throughout the various Town's implementation projects.

Item 5). Plans were discussed for meeting with the Town Board on the development of a digital Town-wide property owner data base to assist with communications efforts between the Town, Committee and stakeholders throughout the project that can also be used to support the conversion of current Town manual communications to online communications.

Item 6). The Committee had preliminary discussions on issues that may arise for stakeholders currently using Centurylink/Centurytel email services when transitioning from CenturyLink to Spectrum for internet services. It was the consensus of the group to keep this issue on the radar screen of the Committee as the Spectrum project moves forward and to consider the creation "How to" informational support for those looking to change their email provider to take advantage of Spectrum's internet offerings

Item 7). On a motion from Dave Bogan seconded by Eric Benn the meeting was adjourned at 8:44pm.

The next meeting of the Committee is scheduled for October 10th, 2022 at 7:00pm via Zoom.

Respectfully submitted, Paul Specht